



**2019/ 2020**  
**PRESCHOOL – GRADE 8**  
**RETURNING STUDENT REGISTRATION**

Dear St. Mary Catholic School Parents and Students,

As we prepare for the 2019-2020 School Year, we wish to thank all of our SMS families for your dedication, commitment, and support to a Catholic education. We appreciate all our families who are re-registering their children for the coming school year.

Our most important responsibility for the coming school year will be to increase the number of students enrolled at St. Mary Catholic School. Your positive ‘word of mouth’ is the school’s best advertising. Please reinforce to parents/ guardians in search of a great academic and spiritual education for their child, just how incredible this school is!

We are grateful in your decision to re-register your child at St. Mary Catholic School. The parish financial advisors and administrators have reviewed our operating costs. The tuition rates will minimally increase, for the 2019-2020 school year, to maintain the current school budget. The parish will continue to subsidize the school, and the administrators, faculty, and staff will remain diligent stewards. Parents, we continuously ask for your involvement in our financial stability. Please support our PTO fund raising activities; and attend weekly Mass; and contribute to the weekly collection, as part of your spiritual, social, and sacrifice as a Catholic family. Together we will bring focus and vitality to our school community, while celebrating 159 years in Catholic education excellence!

Sincerely,

Rev. John Singler, Pastor  
Mr. Andrew Carner, Principal



# 2019 - 2020 TUITION

**2019 - 2020 Cost to educate one child is \$5,263.00**

<u>PARISHIONER RATE</u>	<u>NON-PARISHIONER RATE</u>	<u>NON-CATHOLIC RATE</u>
1 Child - \$3,400	1 Child - \$3,700	1 Child - \$4,400
2 Children - \$6,350	2 Children - \$6,850	2 Children - \$8,350
3 or more - \$8,500	3 or more - \$9,000	3 or more - \$11,500

## ALL FAMILIES

- MUST pay tuition through FACTS MANAGEMENT (12 month plan available, July-June)
- Registration fee \$250.00/ family (non-refundable): Kindergarten - Grade 8 (See payment schedule)  
Fee includes: Technology advancement, Diocesan student tax, and education costs.
- Registration fee is due at time of registration. See payment schedule below.
- Parishioners MUST be faithful in attendance at Sunday Mass as part of your spiritual, social and sacrifice as a Catholic family.

## REGISTRATION FEE PAYMENT SCHEDULE

### New Registrants (per family)

\$100.00 Registration fee, Preschool (P3, P4, PK)

\$250.00 Registration fee, Kindergarten – Grade 8

### Re-Registrants (per family) Kindergarten - Grade 8

\$250.00 Registration fee, 1/27 - 2/28/2019

\$300.00 Registration fee, 3/1 – 3/29/2019

\$350.00 Registration fee, 4/1 – 8/1/2019

## Preschool Tuition

**Preschool Registration Fee \$100 per family**

*Fee is non-refundable & Due with Registration*

**3 yrs. Old - \$1,400**

2 days per week, M & T 9:00am - 11:00am

**4 yrs. Old - \$1,700**

3 days per week, W-R-F 9:00am - 11:30am

**4 yrs. Old - \$2,200**

4 days per week, T-W-R-F 12:45pm - 3:05pm



**2019-2020  
RETURNING STUDENT REGISTRATION**

Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Family Name) (Father) (Mother)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Cell Number (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

- ☐ We are Catholic, members of St. Mary Church, and attend Mass and financially support the Parish weekly.
- ☐ We are Catholic and members of \_\_\_\_\_ Church.
- ☐ We are Non-Catholic.

**List Name(s) of child/children Re-Registering (returning) to SMS for 2019-2020 School Year:**

_____ <i>(Student First &amp; Last Name)</i>	_____ <i>(Incoming Grade)</i>	_____ <i>(Name of public school you would attend.)</i>
_____	_____	_____
_____	_____	_____

- ☐ Our family will also be **RE-REGISTERING** older sibling(s) for 2019-2020.  
(New Student Registration Forms **MUST** be completed for children entering SMS for the first time).

New Student Name: \_\_\_\_\_ Entering Grade: \_\_\_\_\_

**Signature of Parent or Guardian:** \_\_\_\_\_

- **Kdg. – Gr. 8 Registration Fee per Family \$250.00 is due at time of re-registration.**  
*Includes: Education Fee, Diocesan Student Tax, Technology Fee and educational costs.*
- **Preschool Registration Fee per Family \$100.00 is due with re-registration.**
- **All Registration Fees are non-refundable. (Charges for late registration will apply).**
- **All current fees and tuition payments MUST be up-to-date prior to Re-Registration.**

**Financial Aid:** Any family that would like to apply for Diocesan Financial Aid, as well as St. Mary Parish Financial Aid, must complete an online application with FACTS Management. You can find a link for this on our school website and there is a \$30 application fee required. The financial aid application must be received by March 19, 2019. Completing this application does not guarantee any financial assistance.

**For Office use only:** Tuition Total ('19-20) \_\_\_\_\_  
Registration Fee \_\_\_\_\_  
Check No. \_\_\_\_\_  
Date \_\_\_\_\_  
Balance Due \_\_\_\_\_



## 2019-2020 RETURNING STUDENT REGISTRATION

Please complete all Returning Student Registration forms and return them by February 28, 2019.

### REGISTRATION FEE PAYMENT SCHEDULE

New Registrants (per family)	Re-Registrants (per family) Kindergarten - Grade 8
\$100.00 Registration fee, Preschool (P3, P4, PK)	\$250.00 Registration fee, 1/27 - 2/28/2019
\$250.00 Registration fee, Kindergarten – Grade 8	\$300.00 Registration fee, 3/1 - 3/29/201
Kindergarten screening will take place in March 2019	\$350.00 Registration fee, 4/1 - 8/1/2019

NOTE: Siblings NEW to SMS for the Preschool and/or Kdg. for 2019-20 School Year must complete a New Student Registration Packet. Only Kindergarten-Gr. 8 students can be included in family plan.

FACTS Management Company will offer a 12-month Tuition Payment Plan, July 2019 through June 2020.

### Grade Kindergarten – Grade 8, Tuition for the 2019-2020 School Year

*(Kindergarten student must be 5 years old by August 1, 2019)*

#### **Parishioners of St. Mary Catholic Parish:**

\$ 3,400 per child  
\$ 6,350 for two children  
\$ 8,500 for three or more children

#### **Catholics that are members of other Parishes without a school:**

*(Kindergarten student must be 5 years old by August 1, 2019)*

\$3,700 per child  
\$6,850 for two children  
\$9,000 for three or more children

#### **Non-Catholics:**

*(Kindergarten student must be 5 years old by August 1, 2019)*

\$4,400 per child  
\$8,350 for two children  
\$11,500 for three or more children

### Preschool Tuition for the 2019-2020 School Year

*(Rates posted apply to all Preschool students)*

P3- 3 year old	M/T	9:00 - 11:00am	\$1,400 each child	***Child must be 3 years old by August 1 to enter program.
P4- 4 year old	W/R/F	9:00 - 11:00am	\$1,700 each child	***Child must be 4 years old by August 1 to enter program.
PK-4 year old	T/W/R/F	12:45 - 3:05pm	\$2,200 each child	***Child must be 4 years old by August 1 to enter program.

**Financial Aid:** Any family that would like to apply for Diocesan Financial Aid, as well as St. Mary Parish Financial Aid, must complete an online application with FACTS Management. You can find a link for this on our school website and there is a \$30 application fee required. The financial aid application must be received by March 19, 2019. Completing this application does not guarantee any financial assistance.

School Office Use: Tuition \_\_\_\_\_  
Grade \_\_\_\_\_  
Reg. Fee \_\_\_\_\_  
CK # \_\_\_\_\_



2019-2020

## TUITION PAYMENT PREFERENCE FORM

Responsible Parent Name \_\_\_\_\_

Address \_\_\_\_\_ (Please Print Clearly) City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Student Name 1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

### Payment options available for the 2019-2020 School Year

All tuition payments for St. Mary Catholic School will be collected by FACTS Management Company via electronic ACH payments from checking, savings or credit card. **If you do not currently have a FACTS account, you MUST create one online.** Please see the school website, [www.smsberea.org](http://www.smsberea.org), for additional instructions or call FACTS Management at (866) 441-4637.

**Indicate payment preference** (A 2.85% convenience fee is applied when credit or debit card is used, in addition, to the minimal FACTS enrollment fee. (American Express, Discover, Visa, and MasterCard are accepted).

☐ Full Payment: Due July 15, 2019      ☐ 12 Monthly Payments: Due monthly (checking/ savings or credit card)  
The annual FACTS enrollment fee is \$0.      The annual FACTS enrollment fee is \$45.00

☐ Semi-Annual Payment: Due July 15, 2019 & January 15, 2020  
The semi-annual FACTS enrollment fee is \$10.00.

### REGISTRATION FEE PAYMENT SCHEDULE

New Registrants (per family)	Re-Registrants (per family) Kindergarten - Grade 8
\$100.00 Registration fee, Preschool (P3, P4, PK)	\$250.00 Registration fee, 1/27 - 2/28/2019
\$250.00 Registration fee, Kindergarten – Grade 8	\$300.00 Registration fee, 3/1 – 3/29/2019
	\$350.00 Registration fee, 4/1 – 8/1/2019

You must complete and return this form to St. Mary Catholic School with the New or Returning Student Registration form. No exceptions. For questions, please call (440) 243-4555x11.

Responsible Parent Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



## LEGAL CUSTODY

Please complete this form for your enrolled child. If a change in your family dynamic has occurred, please provide the necessary information, as well. **A complete copy of the most current custody agreement must be kept on file in the school office.**

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_  
Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Child's Residence: \_\_\_\_\_  
Street Address City Zip

### Child resides with:

\_\_\_\_ Married natural parents \_\_\_\_\_ divorced natural parents shared parenting \*  
\_\_\_\_ Natural mother, step/adoptive father \_\_\_\_\_ only mother  
\_\_\_\_ Natural father, step/adoptive mother \_\_\_\_\_ only father  
\_\_\_\_ Grandparents (with legal custody)  
\_\_\_\_ other relative (with legal custody) Relationship: \_\_\_\_\_  
\_\_\_\_ other, please explain: \_\_\_\_\_

### Residential parent/guardian:

Name: \_\_\_\_\_  
First Name Last Name

Address: \_\_\_\_\_  
Street Address City Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Is there a court order, or pending court order, affecting the custody and/or residency of the child? ☐ Yes ☐ No  
Please attach a copy of the entire court order. The case number must be included; and sections referring to visitation rights and contacts with the school. Pages bearing the judge's signature and seal must be presented, as well. The court order copy must include any, and all, modifications made as of the date of registration of the child in this school. Parents/ and or guardians are responsible for informing the principal of any subsequent modifications during the child's tenure at the school.

### Non-residential parent:

Name: \_\_\_\_\_  
First Name Last Name

Address: \_\_\_\_\_  
Street Address City Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

\* Does the non-residential parent have visitation rights? ☐ Yes ☐ No

\* Is there a court decision stating the non-residential parent shall NOT receive school information or attend activities? ☐ Yes ☐ No

\* Is the non-residential parent responsible for paying tuition? ☐ Yes ☐ No

*(A complete copy of the school's procedures dealing with family custody situations is included in the Student/Parent Handbook.)*



## 2019-2020 Cafeteria Volunteer

St. Mary Catholic School is waiting for you! Volunteering in the cafeteria is a great opportunity for you to be involved with student life. Duties include cleaning lunch tables & trays and opening containers for students who may need assistance. Students truly enjoy having their parent/guardian/ grandparent being part of the team. Please complete this form and indicate your availability for volunteering.

PRINT PARENT NAME: \_\_\_\_\_  
(LAST NAME) (FIRST NAME)

DAYTIME PHONE: (\_\_\_\_) \_\_\_\_\_ CELL: (\_\_\_\_) \_\_\_\_\_

Please select:

☐ I would like to volunteer for Cafeteria Duty.

\_\_\_\_\_ Month(s)

\_\_\_\_\_ Day(s) of the week

☐ I am sorry I cannot volunteer this year.